USTDA

United States Trade and Development Agency

The U.S. Trade and Development Agency invites delegate nominations for:

2015 Sub-Saharan Africa Agribusiness Reverse Trade Mission

August 10-21, 2015

Iowa, Nebraska, North Dakota, Minnesota

USTDA invites nominations for delegates to participate in the 2015 Sub-Saharan Africa Agribusiness Trade Mission (RTM). The RTM is designed to introduce delegates from across sub-Saharan Africa to U.S. technology and industry best practices in the agricultural sector. Delegates from private sector commercial farms and agribusiness companies in sub-Saharan Africa will participate in site-visits where they will meet with U.S. agribusiness experts and suppliers of agricultural equipment and services.

The RTM will be held August 10-21, 2015 and will include agricultural site visits in Nebraska, North Dakota, Minnesota, and Iowa. A Business Briefing will be held with the senior executives of major U.S. agribusiness firms in Fargo, North Dakota. The RTM agenda will be further customized based on the delegates' interests. Target participants for this activity may include representatives from large-scale agricultural producers and agricultural storage and distribution companies. Delegates will be selected by USTDA based on their fit with the RTM objectives.

USTDA will cover delegates' economy class international and U.S. domestic airfare, hotel accommodations, ground transportation, visa, and meals associated with the visit in accordance with U.S. government regulations. USTDA will not provide per diem or incidental expenses to the delegation members. Delegates must be able to obtain a visa to visit the United States.

Contact: To nominate delegates or for more information on this program, please contact Frank Naylor, The Peoples Group Ltd, USTDA's contractor for this mission, at fwnaylor@thepeoplesgroup.net or by phone at +1-540-668-6684.

NEI NATIONAL EXPORT INITIATIVE www.export.gov

The National Export Initiative was launched in 2010 in order to create jobs for Americans by doubling U.S. exports in five years and opening markets for U.S. firms, USTDA supports NEI's mission as a member of the President's Export Promotion Cabinet

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WWW.USTDA.GOV

2014 SUB-SAHARAN AFRICA AGRIBUSINESS REVERSE TRADE MISSION

NEBRASKA | NORTH DAKOTA | MINNESOTA | IOWA

Delegate Background Information Request

In order to complete travel arrangements bookings and hotel reservations and other logistical information related to the completion of the Reverse Trade Mission (RTM), USTDA and the RTM Contractor, The Peoples Group Ltd, request that the following forms be completed for each prospective Delegate. **Only applications with complete information will be considered.**

I. Logistical and Travel Information. Please provide a copy of the picture page of your passport, as well as a copy of your visa, if available.

Passport Information	
Surname (as it appears on your passport)	
Given Name (as it appears on your passport)	
Passport Number	
Passport Expiration Date	
Country which issued the passport	
Date of Birth (Month/Day/Year)	
Place of Birth (City and Country)	
Gender (Male/Female)	
Title/Position	
Company/Organization Name	

Dietary Restrictions/Requirements

Special Needs (Physical requirements, allergies, other medical needs, etc.)

Smoking Preferences (Do you prefer a Smoking or Non-smoking room? Please note that many U.S. hotels no longer provide a smoking option in rooms, but we will do all we can to accommodate your request):

Smoking Room ☐ , Non-Smoking Room ☐

Please provide the name of the city/airport in your home country from which you will be departing/returning

Please provide an emergency contact (Name and telephone number)

Please indicate your level of comfort with English

2014 SUB-SAHARAN AFRICA AGRIBUSINESS REVERSE TRADE MISSION

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Delegate Background Information Request

II. RTM Topics of Interest

Are there any specific U.S. companies or organizations that you wish to interact with during the RTM Itinerary?

Please list your five highest priority technical topics and areas of interest to be covered during this RTM.	
1.	
2.	
3.	
4.	
5.	

USTDA-Funded Reverse Trade Mission
Private Sector Companies

Participating Entity Form

This form is designed to enable the U.S. Trade and Development Agency ("USTDA") to obtain information about entities and individuals proposed for participation in USTDA-funded Reverse Trade Missions. Information in this form is used to conduct screening of entities and individuals to ensure compliance with legislative and executive branch prohibitions on providing support or resources to, or engaging in transactions with, certain individuals or entities with which USTDA must comply.

USTDA Activity Number [*To be completed by USTDA*]					
Reverse Trade Mission Title [*To be completed by USTDA*]					
Full Legal Name of Participating Entity					
Business Address (street address only)					
Telephone number		Fax Number		Website	
Year Established (include any predecessor companies and year(s) established, if appropriate). Please attach additional pages as necessary.					
Please provide a list of directors and principal officers as detailed in Attachment A. Attached?					Yes

Participating Entity Representations

Participating Entity shall certify to the following (or provide any explanation as to why any representation cannot be made):

1. Participating Entity is a: *[check one]* ☐ Corporation ☐ Other (please specify) _____

   duly organized, validly existing and in good standing under the laws of: [insert name of country]

2. The Participating Entity has all the requisite corporate power and authority to conduct its business as presently conducted. The Participating Entity is not debarred, suspended, or to the best of its knowledge or belief, proposed for debarment or ineligible for the award of government contracts under the laws of the U.S. or any other law.

3. The Participating Entity has included herewith, a certified copy of its Articles of Incorporation (or equivalent charter or document issued by a designated authority in accordance with applicable laws that provides information and authentication regarding the legal status of an entity.) The Participating Entity commits to notify USTDA if it becomes aware of any change in its legal status in the jurisdiction in which it is incorporated. Attached? ☐ Yes

4. Neither the Participating Entity nor any of its principal officers have, within the ten-year period preceding the submission of these representations, been convicted of or had a judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a government contract or subcontract under the laws of the U.S. or any other law; violation of antitrust statutes under the laws of the U.S. or any other law relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, violating criminal tax laws, or receiving stolen property.

5. Neither the Participating Entity, nor any of its principal officers, is presently indicted for, or otherwise criminally or civilly charged with, commission of any of the offenses enumerated in paragraph 4 above.

6. The Participating Entity has not commenced a voluntary case or other proceeding seeking liquidation, reorganization or other relief with respect to itself of its debts under any bankruptcy, insolvency or other similar law. The Participating Entity has not had filed against it an involuntary petition under any bankruptcy, insolvency or similar law.

The Participating Entity shall notify USTDA if any of the representations are no longer true and correct.

Participating Entity certifies that the information provided in this form is true and correct. Participating Entity understands and agrees that the U.S. Government may rely on the accuracy of this information in processing a request to participate in a USTDA-funded activity. If at any time USTDA has reason to believe that any person or entity has willfully and knowingly provided incorrect information or made false statements, USTDA may take action under applicable law. The undersigned represents and warrants that he/she has the requisite power and authority to sign on behalf of the Participating Entity.

Name		Signature	
Title			
Organization		Date	

ATTACHMENT A

USTDA-Funded Reverse Trade Mission
Private Sector Companies

Participating Entity Form

Participating Entity shall provide a list of all directors and principal officers (e.g., President, Chief Executive Officer, Vice-President(s), Secretary, Treasurer, or other applicable title). Please provide full names including surname and given name.

USTDA Activity Number [*To be completed by USTDA*]	
Reverse Trade Mission Title [*To be completed by USTDA*]	
Full Legal Name of Participating Entity	

Title	Name		
(e.g., Director, President, Chief Executive Officer, Vice-President(s), Secretary, Treasurer, or other applicable title)	**Surname**	**Given Name**	**Middle Name**

USTDA-Funded Reverse Trade Mission
Private Sector Companies

Individual Delegate Form

This form is designed to enable the U.S. Trade and Development Agency ("USTDA") to obtain information about entities and individuals proposed for participation in USTDA-funded Reverse Trade Missions. Information in this form is used to conduct screening of entities and individuals to ensure compliance with legislative and executive branch prohibitions on providing support or resources to, or engaging in transactions with, certain individuals or entities with which USTDA must comply.

USTDA Activity Number [*To be completed by USTDA*]		
Reverse Trade Mission Title [*To be completed by USTDA*]		
Full Legal Name of Participating Entity		
Individual Delegate		
Name (as it appears in passport)	Surname	
	Given Name	
	Middle Name	
Business Address (street address only)		
Telephone Number		
Fax Number		
Email Address		

Individual Delegate Representations

Individual Delegate shall certify to the following (or provide any explanation as to why any representation cannot be made):

1. I have not, within the tŜy-year period preceding the submission of thŜsŜ representations, been convicted of or had a judgment rendered against me for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a government contract or subcontract under the laws of the U.S. or any other law; violation of antitrust statutes under the laws of the U.S. or any other law relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, violating criminal tax laws, or receiving stolen property.
2. I am not presently indicted for, or otherwise criminally or civilly charged with, commission of any of the offenses enumerated in paragraph 1 above.

The Individual Delegate shall notify USTDA if any of the representations are no longer true and correct.

I certify that the information I have provided is true and correct. I understand and agree that the U.S. Government may rely on the accuracy of this information in processing a request to participate in a USTDA-funded activity. If at any time USTDA has reason to believe that any person or entity has willfully and knowingly provided incorrect information or made false statements, USTDA may take action under applicable law.

Name		Signature	
Title			
Organization		Date	